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**A PLAN FOR THE ADMINISTRATION  
of the  
PROPOSED ADULT RECREATION PROGRAM  
of  
IMMANUEL LUTHERAN CHURCH, DANBURY, CONN.**

**AN ABSTRACT OF  
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**by  
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In 1957 the Immanuel Lutheran Church Memorial Hall, gymnasium, was opened for athletic and other recreational purposes. The adults of the church, however, were making very little use of the facilities this building afforded. The sporadic recreation that did occur in the gymnasium among the adults indicated a need for an organized program. This paper proposes a plan for the administration of such a program and discusses some of the major problems to be solved as the plan goes into effect.

The physical plant and equipment provide adequate facilities for a recreation program to begin, and it is suggested that these facilities can be improved as the proposed program grows.

Leadership personnel must be limited to volunteers. The organization of the volunteers falls within three areas: (1) administration, (2) leadership and instruction, and (3) general service. A Board of Recreation, in lieu of a salaried director, is recommended to administer recreation. This board should be recognized in the church constitution and rank with the other administrative boards of the church. Provisions should be made for the recruitment of volunteers for activity leadership and instruction from the ranks of the participants and for their continued in-service training. Other volunteer groups are recommended for the proposed program in the general service area. It is also suggested that each volunteer should experience recreation for himself in the contribution he makes.

A master calendar is proposed as a device to meet the scheduling problems of space, time, and interests as the activities of the program are correlated with the other activities and meetings of the church. A programming committee is proposed to make up this calendar, to integrate the activities of other church groups with the recreation program, and to evaluate the schedule and make adjustments accordingly.

Two plans for financing the proposed program are discussed and the plan which accepts recreation as an integral part of the total church financial structure is favored over the alternate plan which envisions recreation on a financially self-sustaining basis.

A service committee is proposed to handle the much needed publicity for the program. Several publicity avenues available include the church Bulletin, a proposed monthly newsletter and calendar; bulletin boards; the local press; and demonstrations, exhibits, and speakers from the recreation program for church gatherings.

The two main areas to be stressed for a successful program to get under way seem to be a workable, spelled-out plan of administration and a dedicated, competent volunteer leadership.