

**Constitution of the CLIO: History Journal
of Western Connecticut State University**

Preamble

We the members of the WCSU, CLIO: History Journal, in cooperation with the Western Connecticut State University Student Government Association and the Administration, do hereby establish this constitution.

Article I - Name

The official title of this club shall be "CLIO: History Journal".

Article II - Purpose

The purpose of this organization is as follows:
To inform and facilitate a better understanding of the world we live in.
To stimulate critical thinking of subjects, which assist in our textual understanding of human society and of individual relationships in and to society.
To publish our focus topic(s) in Journal(s) form that explores our textual conclusions.

Article III - Membership

- A) The membership of the WCSU, CLIO: History Journal shall consist of full time matriculated students and part-time students who have paid their student activities fee.
- B) Active members shall be entitled to voting privileges.
- C) An active member is anyone who has attended at least two consecutive WCSU, CLIO: History Journal meetings.
- D) The voting privileges of any active member shall be rescinded if that member misses two consecutive WCSU, CLIO: History Journal meetings.

Article IV - Officers

The elected officers shall be: President, Vice-President, Treasurer, and Secretary.

Article V - Duties of the Officers

The President shall:

- A) Act in accordance with the policies and provisions as provided in the SGA constitution as well as in this constitution.
Call to order and preside over Executive Board meetings of the WCSU, CLIO: History Journal.
- B) Be chairperson of the Executive Board.
- C) Call meetings of the CLIO: History Journal with at least 24 hours notice.
- D) Be an official representative of the CLIO: History Journal.
- E) Be a voting member of the Executive Board.

The Vice-President shall:

- A) Act in accordance with the policies and provisions as provided for in the SGA constitution as well as in this constitution.
- B) Assume the responsibilities of the President in his/her absence, resignation or impeachment.
- C) Carry out all duties assigned him/her by the organization at the organization meetings and those assigned by the President.
- D) Act as chairperson for the Publicity Committee for all organization events.
- E) Be a voting member of the Executive Board.

The Treasurer Shall:

- A) Act in accordance with the policies and provisions as provided for in the SGA constitution as well as in this constitution.
- B) Maintain and be responsible for an accurate and up-to-date account of all budgetary expenditures and financial records.
- C) Serve as chairperson at WCSU, CLIO: History Journal meetings in the absence of the President and Vice-President.
- D) Keep a record of all financial transactions and official papers pertaining to the WCSU, CLIO: History Journal.
- E) Be a voting member of the Executive Board.
- F) Be the signer of vouchers.

The Secretary shall:

- A) Act in accordance with the policies and provisions as provided for in the SGA constitution as well as in this constitution.
- B) Record the minutes of all the meetings and submit a copy to any member upon request.
- C) Be in charge of all transactions and official papers pertaining to the WCSU, CLIO: History Journal.
- D) Be in charge of all written correspondence.
- E) Be a voting member of the Executive Board.

Article VI - Meetings

- A) At least two WCSU, CLIO: History Journal meetings will be held each semester.
- B) Any WCSU, CLIO: History Journal member may request a meeting.
- C) At least one Executive Board meeting will be held each month of the Academic year. In the exception of the month of January: where the agenda will be to appropriate monies and to make any legislation to be voted upon at the following regular meeting.

Article VII - Elections

- A) Candidates shall submit petitions of endorsement consisting of at least 15 signatures from the WCSU, CLIO: History Journal.
- B) All petitions shall be submitted to the Electoral Committee no later than seven days prior to campaigning.
- C) Elections shall be held during the month of April at the discretion of the Electoral Committee.
- D) Newly elected officers shall assume office one calendar week after the election.
- E) Election results must be validated and posted.
- F) A special election shall be held in case of vacancy of an office.

Article VIII - Impeachment

Impeachment proceedings may be initiated against either the President, Vice-President, Treasurer or Secretary if they do not fulfill their duties or they violate the constitution.

- A) Impeachment shall be initiated by a written petition signed by a majority of the CLIO: History Journal members.
- B) The petition shall be submitted to the President, unless it is in regards to his/her impeachment proceeding, in which case it shall be submitted to the Vice-President.
- C) The officer facing impeachment must:
 - 1) Be given a written statement of the charge or charges against him/her.
 - 2) Be given one calendar week's time, after receiving the notice, to prepare his/her case.
 - 3) Be allowed ample time on the floor to present his/her case.
- D) An affirmative two-thirds majority vote of the WCSU, CLIO: History Journal is required for impeachment.

Article IX - Faculty Advisor

The WCSU, CLIO: History Journal must have an advisor who is to be chosen from the full-time or part-time faculty of Western Connecticut State University. The Advisor is a non-voting member.

Article X - Committees

- A) Members of the Executive Board shall be the President, Vice-President, Treasurer, and Secretary.
- B) Committees shall be determined as needed by the Executive Board.

Article XI - Amendments and By-Laws

- A) This constitution, together with its by-laws, shall constitute the operating basis of the WCSU, CLIO: History Journal.
This constitution may be amended by a majority vote of the WCSU, CLIO: History Journal and with the approval of the Western Connecticut State University Student Government Association and Administration.