

Office of the  
**STATE  
HISTORIC  
PRESERVATION  
OFFICER**

*for Connecticut*

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59 SOUTH PROSPECT STREET - HARTFORD, CONNECTICUT 06106 - TEL: (203) 566-3005

April 1980

Dear Sir or Madam:

The Connecticut State Historic Preservation Office announces that applications are now being accepted for the 1981 Historic Preservation Survey and Planning grants. Funding for these grants is provided by the Heritage Conservation and Recreation Service of the U.S. Department of the Interior. In order to be considered for the initial award of these grants, which will be after October 1, 1980, applications must be received by June 15, 1980. The grants, which are made on a reimbursable basis, may be awarded for up to 50% of the costs of projects and may be matched with cash or in-kind contributions.

In the past, these grants have been used primarily for surveys to identify, locate and describe Connecticut's historic, architectural and archaeological resources. This work is mandated by the U.S. Department of the Interior to continue. We therefore encourage grant-in-aid requests from organizations or municipalities to identify Connecticut's cultural resources. Grants have also been made to study and develop special preservation tools, such as revolving funds; to produce preservation plans for historic districts and municipalities; and to prepare feasibility studies for the rehabilitation of abandoned historic properties. Also, several preservation organizations have received technical preservation services grants for advisory work in their communities.

In addition to all of these types of projects, this office encourages the submission of applications for innovative projects and programs. Projects which address energy conservation, banking strategies for use of historic preservation grants-in-aid in providing housing for the elderly and low income persons, and the creation of educational tools, such as books, films, and slide show presentations or tours, are all eligible. This office may also fund 50% of approved predevelopment costs, such as the preparation of plans and specifications for National Register property owners wishing to apply for development grants during the coming year.

These funds are from a Federal agency. Therefore, the accounting requirements and contract responsibilities of grant recipients are extensive. Enclosed is a fact sheet for your information.

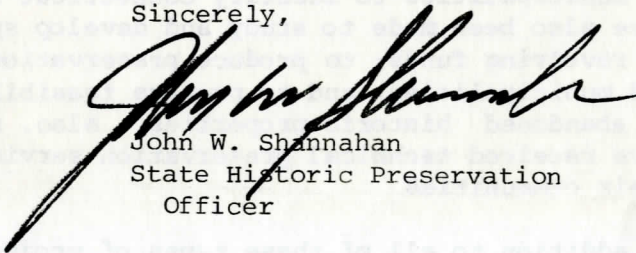
In general, a survey of archaeological resources includes an inventory form (format provided by the Connecticut Historical Commission) with attached photographs for all archaeological resources identified and an evaluation of the survey. The final report should include an analysis of the extent of correlation between the research procedures and the final survey results, as well as recommendations to facilitate the development of future survey strategies.

The application requirements for archaeological projects are twofold. First, the completion and signing of the application form. Secondly, the submission of a thorough but succinct archaeological survey proposal. The survey proposal should explicitly identify, at a minimum, the following areas: 1) review of relevant survey literature; 2) theoretical approach/research strategy (ecological, oral history, historical literature, predictive modeling, tabula rasa, etc.); 3) sampling design; 4) field methodology; 5) specific breakdown of budget information supplied on the application form. In addition, curriculum vitae should be submitted for all supervisory personnel, such as principal investigators, field directors and special consultants.

If you are interest in applying for a survey and planning grant-in-aid, please request an application and submit it by June 15, 1980.

For further information concerning archaeological grants-in-aid, please contact David A. Poirier, Archaeologist.

Sincerely,



John W. Shannahan  
State Historic Preservation  
Officer

PTY/eb

NOTE: If you wish to receive a Grants Manual, including an application form, please write to this office and request one.



## Questions and Answers About Historic Preservation Grants

Heritage Conservation and Recreation Service  
Historic Preservation Grants-in-Aid  
Administered by the Connecticut Historical Commission

### Q. WHAT IS THE STATE HISTORIC PRESERVATION OFFICE?

A. Each state and territory in the United States has a State Historic Preservation Office responsible for administering the provisions of the National Historic Preservation Act (1966). In Connecticut, this office is part of the Connecticut Historical Commission. These responsibilities include 1) the review of federally funded or licensed projects; 2) the nomination of properties to the National Register of Historic Places and 3) the administration of the historic preservation grants-in-aid program.

Since listing on the National Register of Historic Places is a prerequisite for some grants, you may be interested to know whether your property is eligible for this designation. Material about this program is available from our office by requesting the National Register information brochure.

For grants-in-aid, in addition to this fact sheet, we publish a comprehensive guide to the Historic Preservation Grants program, the Connecticut Grants Manual. It includes a description of the Federal and State requirements, procedural guidelines and sample application forms.

### Q. WHAT IS THE HISTORIC PRESERVATION GRANTS-IN-AID PROGRAM?

A. It is a program which provides for 50% matching fund grants to the states and territories to assist in the identification, acquisition, protection, rehabilitation and reconstruction of properties listed in the National Register.

If you are allocated a grant award, you may not begin work on the project until approval is received from this office. Although up to

50% of allowable costs for approved work may be funded, most grants are less than half the total project cost. This is a reimbursable grant program; that is, proof of payment of the total project expenditures must be submitted to the Commission prior to the release of funds.

Q. WHAT WORK IS ELIGIBLE?

A. There are two main categories of historic preservation grants-in-aid:

1. Acquisition and Development grants
2. Survey and Planning grants

ACQUISITION AND DEVELOPMENT GRANTS - Matching grants can be used to acquire, protect, stabilize, preserve, rehabilitate, restore or reconstruct properties listed on the National Register of Historic Places. The grantee must adhere to specific historic preservation standards and no project work may begin until approval is received from this office.

SURVEY AND PLANNING GRANTS - Cultural resource surveys, the preparation of community preservation plans, feasibility studies, archaeological surveys, plans and specifications and historical research necessary for the restoration or rehabilitation of a property. Technical Assistance such as courses on proper restoration techniques, neighborhood design consultations and information leaflets are among those areas eligible for funding.

Q. HOW CAN I APPLY?

A. For development projects: Owners of properties listed in the National Register of Historic Places either individually or as part of a district may apply.

For acquisition projects: Interested individuals, organizations and local units of government are eligible to apply.

For survey and planning projects: Interested individuals, organizations and local units of government are eligible to apply.



PLEASE NOTE:

Applications and sample applications for both survey and planning and acquisition and development projects are in the Appendix of the Connecticut Grants Manual. Simply fill them out and send them to: Connecticut Historical Commission, 59 South Prospect Street, Hartford, Connecticut 06106.

Q. WHEN SHOULD I APPLY?

- A. The grants deadline is established in the spring or summer of each year so that the amount requested for funds to the Department of the Interior can be prepared. Applications received after June 15, 1980 for this year are considered as late applications with some penalty attached to them. Periodic program readjustments and reallocations often occur making additional monies available during the course of the year.

Q. WHEN WILL I BE NOTIFIED ABOUT MY APPLICATION?

- A. Historic Preservation funds are appropriated each fall by Congress for allocation among the states and territories. Connecticut is usually informed of its funding level in late November or December. Grant awards are made by the Connecticut Historical Commission at its next scheduled monthly meeting following the notification from Washington. Thus, we expect to notify grant applicants of the Connecticut Historical Commission's decisions during winter, 1981.

Q. WHAT ELSE SHOULD I KNOW?

- A. If you would like further information, please request a free copy of the Connecticut Grants Manual, and read it carefully. Staff members are available to discuss the grant program with you: Paula Yellman, Grants Administrator; Thomas Fisher, for acquisition and development projects; and Judith Paine for survey and planning activities. We hope you will join with us in encouraging historic preservation throughout Connecticut.